

Florida Blue Policies for Dependent Enrollment

The following is intended to provide clarification as it relates to the addition of infants on Florida Blue Group Health Insurance Policies. It is the policyholder's responsibility to notify the Nassau County School District's Benefits Administrator (Leanne Peacock) regarding any and all lifestyle changes, which include adding a newborn baby onto an existing policy. Policyholders who add their newborn baby to their policy within the guidelines established by Florida Blue receive the benefit of 30 days free coverage for their newborn baby. Policyholders who **do not** add their newborn baby within the guidelines established by Florida Blue will forfeit the 30 days of free coverage and in some instances, may not be permitted to add their newborn baby to their policy until the following Open Enrollment.



Dependent Enrollment

An individual may be added upon becoming an Eligible Dependent of a Covered Employee. Below are special rules for certain Eligible Dependents.

Newborn Child – To enroll a newborn child who is an Eligible Dependent, the Covered Employee must submit an Enrollment Form* to Florida Blue through the Group (Nassau County School District). The effective date of coverage for a newborn child will be the date of birth. We must be notified, in writing, and the following guidelines will be applied when enrolling a newborn child:

- If we receive written notice* within 30 days after the date of birth, the effective date of coverage will be the date of birth and **no premium will be charged** for the newborn child for the first 30 days of coverage.
- If we receive written notice 31 to 60 days after the date of birth, the effective date of coverage will be the date of birth and **the appropriate premium will be charged** from the date of birth.
- If we receive written notice more than 60 days after the date of birth and Annual Open Enrollment has not occurred since the date of birth, the effective date of coverage will be the date of birth and **the appropriate premium will be charged** from the date of birth.
- If we receive written notice more than 60 days after the date of birth and Annual Open Enrollment has occurred, the newborn child **may not be added** until the next Annual Open Enrollment Period or Special Enrollment Period.

If you have any questions relating to the addition of an infant to your Florida Blue group health insurance coverage, please contact Leanne Peacock in the Personnel Department at (904) 491-9876 or by email to leanne.peacock@nassau.k12.fl.us.

* A completed Enrollment Form serves as written notice to Florida Blue. The Nassau County School District's Benefits Administrator (Leanne Peacock) will provide members with the Enrollment Form, assistance in completing the Enrollment Form and will also be responsible to file the completed Enrollment Form with Florida Blue upon receipt.